

VENDOR INFORMATION

INDOOR BOOTHS:

Display booths are available on a **first-paid**, first-choice basis for an 8' x 6' display area. A registration fee of **\$300 for members (\$400 for non-members)** includes:

- ◆ One 8' table, two chairs
- ◆ Two meal tickets (\$80 VALUE!)
- ◆ Additional meal tickets may be purchased at \$40.00 each

Electrical outlets are available on the outside perimeter booths only.

Displays may be set up between 3:00 p.m. and 5:00 p.m. on Monday, April 2 or between 7:00 a.m. and 9:00 a.m. the day of the show. Doors open at 9:00 a.m. for registration and continental breakfast. The trade show **will start at 9:30 a.m.** sharp (Snow Plow Competition at 8:30 a.m.)

OUTDOOR BOOTHS:

We have outside spaces available (no electricity) to display large equipment for **\$150 for members and \$200 for non-members**. *One meal ticket included (\$40 value).*

VENDOR RAFFLE:

There will be a "vendor raffle" conducted throughout the show for those vendors who wish to participate. Participants will have their company introduced—a great way to advertise! Expo attendees must visit each booth and speak to the vendor to be eligible for the raffle! Vendors are not eligible for raffle prizes drawn during the show.

During lunch, our Scholarship Raffle fundraiser will take place. Tickets will be available for purchase during the trade show.

BREAKFAST SPONSORSHIPS:

There are three Breakfast Sponsorships available for \$250 each, first come, first served.

Please e-mail Sandy Gerraughty directly at sgerraughty@andoverma.gov if you are interested in becoming a sponsor.

Schedule of Events

8:00 a.m.

- SNOW PLOW SAFETY COMPETITION TEAMS **MUST BE CHECKED IN BY 8am**

Note: Registration for the Snow Plow Safety Competition must be made in advance. To register, call or e-mail Mark Cole at (978) 423-1797, 978-325-5612 or MCole@gloucester-ma.gov. There will be 10 teams competing. There will be no registration for the Snow Plow Safety Competition the day of the show.

8:30 a.m.

- REGISTRATION & CONTINENTAL BREAKFAST (Coffee, Juice, Muffins, Bagels, Danish)

9:00 a.m.

- SNOW PLOW SAFETY COMPETITION STARTS

9:30 a.m.

- TRADE SHOW OPENS

12:30 p.m.

- LUNCH
Marinated Steak Tips

1:30 p.m.

- AWARDS PRESENTATION
Trade Show RSVP by March 23, 2018

OVER 25 COMMUNITIES ATTEND!!

Municipal decision makers, including DPW Directors, City/Town Engineers, Supervisors and Foreman. This trade show is free and lunch is included for those municipal employees that have paid their ECHA dues, a great incentive to guarantee increased attendance!!

For additional information, please contact: Aaron Cilluffo at (978) 762-0230. E-mail acilluffo@danversma.gov.

*Fax completed registration form to (978) 623-8799 or e-mail to sgerraughty@andoverma.gov.
Mail payment to ECHA, Town of Andover DPW, c/o Sandy Gerraughty, 397 Lowell Street, Andover, MA 01810*



2018 Essex County Public Works Expo Tuesday, April 3, 2018 Registration Form

- Yes, I would like to reserve an indoor booth.

Contact name: _____

Company: _____

Address: _____

City: _____

State: _____ Zip: _____

E-mail: _____

Website: _____

Telephone: (_____) _____

Fax: (_____) _____

Indicate preferred table by number:

#1: _____ #2: _____ #3: _____

Note: Tables will be assigned on a first-paid, first-serve basis, otherwise you will be assigned a table. ECHA will make every attempt to honor all requests but cannot guarantee table locations.

- Yes, I would also like to reserve outdoor space.

- Yes, I will be donating a raffle prize.

Description of raffle prize: _____

INDOOR SPACE—2 lunch tickets included

\$300 per booth (ECHA members)

Paid membership due at time of registration for Expo
\$400 per booth (non-members)

No. of booths: _____ = _____

OUTDOOR SPACE—1 lunch tickets included

\$150 per space (ECHA members)

\$200 per space (non-members)

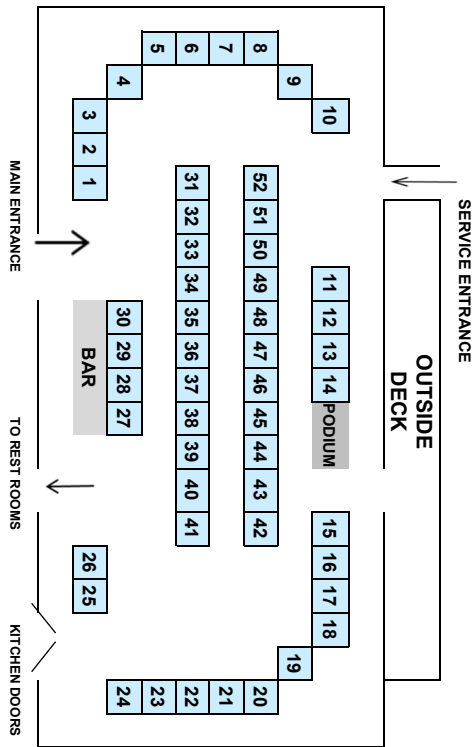
= _____

EXTRA LUNCH TICKETS

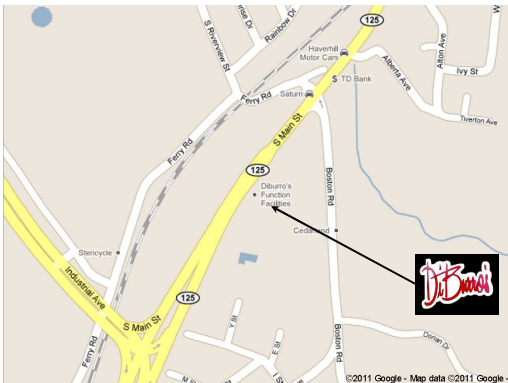
_____ at \$40/each = _____

Total amount due = _____

INDOOR BOOTH LAYOUT



DiBurro's Function Facility
887 Boston Road (Route 125)
Haverhill (Bradford), MA 01835



For driving directions, visit www.diburros.com.

P.O. Box 1500, Andover, MA 01833

ECHA
Essex County
Highway Association

20th Annual



**ESSEX COUNTY
HIGHWAY**

2018 ESSEX COUNTY PUBLIC WORKS EXPO

Tuesday, April 3, 2018
DiBurro's Function Facility
887 Boston Road (Route 125)
Haverhill (Bradford), MA 01835

FREE ADMISSION EXPO ATTENDEES

Highlights:

- Snow Plow Safety Competition
- Indoor & Outdoor Vendor Displays
- "Vendor Raffle"
- Members "ONLY" Raffle
- Marinated Steak Tip Luncheon
(two meal tickets included with registration!)
- Lunch is **FREE** to **ECHA** Government Members with **PAID** dues.

Pre-registration for lunch is required.
(for more information, e-mail
sgerraughty@andoverma.gov)

**REGISTRATION FORMS MUST BE
RECEIVED BY MARCH 23, 2018!**

**E-MAIL YOUR
REGISTRATION NOW TO
SECURE YOUR SPACE**

WWW.ESSEXCOUNTYHIGHWAY.COM