

Essex County Highway Association



TRAINING FOR DPW ADMINISTRATIVE STAFF



Tuesday June 18th, 2019, 8:30am—1:30pm
Essex Technical High School
565 Maple Street, Middleton, MA

Registration ~ \$20 each

AGENDA

- 8:30** Registration & Continental Breakfast
- 9:00** “I Pay Your Salary—Responding to Difficult Situations with Residents, Customers”
- 10:30** Break
- 10:45** “Embracing Stress: The new Science of Stress”
- 12:15** Lunch will be provided
- 12:45** Round Table Discussions
- 1:30** End of training

MIIA Points will be available for these sessions.

REGISTRATION & PAYMENT:

Please make checks payable to ECHA.

e-mail registration by June 7th
to Katherine@cn-wood.com

Send payment to:
ECHA—MIIA Admin Training
c/o Andover DPW,
397 Lowell St.
Andover, MA 01810

Questions? Please contact:
Katherine Boshar 781-759-4175 Katherine@cn-wood.com
or
Greg St. Louis 617-512-9027 gregstlouis@gmail.com

Please complete information (Class size limited to 60)

Name: _____ Title: _____
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Employer or Bill To: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone: _____
E-mail: _____

For ECHA use only:

